

DATE: August 2012

TO: Authorized Representatives and Food Service Managers

FROM: Dino Ante, Contracts Specialist

SUBJECT: **Department of Defense (DoD) Fresh Fruit and Vegetable Program Update**

USDA annually allocates funds for the State of Wisconsin to spend with the **Department of Defense (DoD) Fresh Fruit and Vegetable Program**. The funds were allocated amongst participating School Food Authorities (SFAs) based on the amount they committed on their Annual Order/Survey for School-Year 2012-13. Participating SFAs may review the amount they've allocated through the Wisconsin USDA Food ordering system:

<http://www3.dpi.wi.gov/fdpprod/Login.aspx>.

DoD administers the program and participating SFAs place their order through the Fresh Fruit and Vegetable Ordering Receipt System (**FFAVORS**). For further information on the FFAVORS ordering system, as well as for log-in and password inquiry, please contact Charlene Washington at 215.737.2545 or via email at charlene.h.washington@dla.mil

The DoD FFAVORS ordering system is transitioning to the USDA. SFAs that participated in the program during School Year 2011-12 should have received an email in April and July 2012 from **FFAVORS@fns.usda.gov** regarding the migration of FFAVORS to the USDA in the July/August, 2012 timeframe. Even though the system's website is changing, the DoD day-to-day contacts will remain the same. The only change to expect in FFAVORS is a new URL/web address, and a new user ID and password. FFAVORS will utilize USDA's eAuthentication (eAuth) single sign-on for logging in. Please follow the instructions on the July email regarding registering for a USDA eAuth account.

For schools that have not participated in the DoD program prior to School Year 2012-13, DoD will need to set up your agency in their ordering system. You need you to provide contact information and delivery address information. If your agency is new to the DoD program, please open and complete the form: http://fns.dpi.wi.gov/files/fns/pdf/dod_del_setup_form.pdf and fax to Charlene Washington at: 215.737.3814 (**do not fax to DPI**).

Allocation of USDA funds to this program is committed annually. USDA does not roll-over unused entitlement into the following school year. Therefore, any unused entitlement dollars will be lost at the end of the school year. To maximize utilization of funding, the Department of Public Instruction (DPI) will monitor participating SFA's DoD entitlement balance periodically. **Towards the end of the school year, DPI will re-allocate to other participating agencies any unused entitlement from SFAs that have a significant balance, or have had no or little ordering activity.**

For further details of the program, please visit our website: http://fns.dpi.wi.gov/fns_dodfresh

1. Program Summary: http://fns.dpi.wi.gov/files/fns/pdf/dod_fresh_summary_1213.pdf
2. Frequently Asked Questions: http://fns.dpi.wi.gov/files/fns/pdf/dod_fresh_faq_1213.pdf